



SECRETARIAT ARF DYSG

January 2018

YSGOL STANWELL SCHOOL

Learning to Excel

ACH/CA/NMO

Dear Parents/Carers,

RE: YEAR 9 **PARENTS' EVENING**

The Year 9 Parents' Evening will be held on Tuesday 23rd January from 3.15 p.m. to 6.30p.m. We hope you will take advantage of this opportunity to discuss the progress of your son or daughter with members of staff.

In order to have a full and frank discussion, pupils should not attend the evening.

We would be grateful if you could complete the attached slip and return to school by Friday 19th January, as an indication of your intentions and look forward to seeing you on 23rd January 2018.

Yours faithfully,

Mr A Chambers
Year 9 Tutor

Mr C Ashton
Year 9 Tutor

I /we shall be attending the Year 9 Parents' Evening

I/we shall not be attending the Year 9 Parents' Evening

Signed _____

Parent of _____ Form _____

YEAR 9 PARENTS' EVENING
TUESDAY 23rd JANUARY 2018
3.15 p.m. – 6.30p.m.

APPOINTMENTS FORM - STUDENT COPY

PUPIL'S NAME: _____ FORM: _____

3.15. _____	4.55. _____
3.20. _____	5.00. _____
3.25. _____	5.05. _____
3.30. _____	5.10. _____
3.35. _____	5.15. _____
3.40. _____	5.20. _____
3.45. _____	5.25. _____
3.50. _____	5.30. _____
3.55. _____	5.35. _____
4.00. _____	5.40. _____
4.05. _____	5.45. _____
4.10. _____	5.50. _____
4.15. _____	5.55. _____
4.20. _____	6.00. _____
4.25. _____	6.05. _____
4.30. _____	6.10. _____
4.35. _____	6.15. _____
4.40. _____	6.20. _____
4.45. _____	6.25. _____
4.50. _____	

NOTES

1. Write your name and form at the top of this sheet and **KEEP IT SAFE**.
2. Check at what time your parents will be able to attend and make their appointments within that time.
3. Make sure you record the teacher's name and subject at the appointment time.
4. The teachers will be based in the main dining hall and extension.
5. Return this completed form to your parents and remind them to bring it to the meeting.
6. **Parents are reminded that appointments are scheduled for 5 minutes and are politely requested to keep within the time limit to ensure the smooth running of the event.**